

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of February 24, 2015
Date: February 24, 2015

Members Present: Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

Members Absent: Doherty

Staff Present: Horton

Discussion and Action Items

- Minutes of the February 17, 2015 meeting were approved as presented.
- FOCUS Process – It was moved, seconded and carried to end the FOCUS performance management process. Human Resources will explore other performance management processes.
- Kalamazoo Valley Merit Scholarship proposal for high achieving students was approved.
- Travel
 - Ezra Bell & Bonita Bates to attend the 2015 Symposium on the Recruitment and Retention of Diverse Populations in Atlanta, Georgia, on April 13-14, 2015.
 - Sarah Hubbell to attend the Michigan Association of International Educators in Mt. Pleasant, MI on March 12-13, 2015.
 - Jason Kovacs to attend the 29th Annual AITP National Collegiate Conference in Omaha, Nebraska on March 25-29, 2015.
- Grants
 - Health Focused Campus – grant applications to a variety of foundations are in process.

Personnel Items

- Kudos
 - From Tracey Quada to Janice Wilson – Amazing cleanup in her office after flooding – water all over and she had the whole office dried out and back in order!
 - Larry Belen would like to commend Al Moss and Ken Grady for the smooth transition at the first aid training for the Corrections Class on 2/19/15-equipment was moved and ready for the class at TTC.
 - Cohort Default Rate (Draft) from 2012 indicates that KVCC has improved to 24.3% - Great News! Thank you Roger Miller and your team.
 - Blake Glass sends kudo's to Denise Morrison for taking the initiative to represent KVCC to potential students and families by handing out information packets at a recent high school homecoming basketball game held in the KVCC gym.
 - Dean McCurdy and the Marketing team for the continued great work for the new campus.
 - Ron Welch – outstanding career and great representative for KVCC.

- To better understand the resources students will need, Laura Cosby and a team from the Student Success Center toured the new downtown campus sites.
- Reality Checks
 - None
- Hires, Resignations and Retirements
 - Jason Kovacs transferred to full-time Network Manager, effective March 9, 2015.
 - Request to fill the following positions:
 - PT Materials Handling Assistant
 - FT Employment Manager

Other

- Health Focused Campus

On-going: Site work, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job interviews continue, equipment, naming opportunities for larger donors, and marketing, promotional materials, and fund raising. March will be a busy month for events (fairs and other promotional activities).
- After hours:
 - Nursing pinning ceremony – May 2, 2015 in the Dale Lake auditorium from 12:00- 5:00 p.m.
 - AITP in room 4230 on Friday, February 27, 2015 from 5 – 9 p.m.
- Educator interviews – March 2 & 3, 2015 at the Groves Center – food will be provided.
- Wellness/Fitness Center closed Sunday, March 8, 2015.
- EDLD WMU campus (class) visits on KVCC Campus, April 8, 2015 from 6-8:30 p.m.
- Peter Bryant from Noel Levitz will be on campus April 28 & 29, 2015.
- Memorial trees to be planted on campus-details to be determined.
- Felix Brooks met with Cheryl Dickson, Associate Dean for Health Equity and Community Affairs-WMU Homer Stryker School of Medicine.
- Erick Zapata Memorial Run – scheduled for April 17 & 18, 2015 on the TTC campus.

~Next Meeting is March 3, 2015, 8:00 a.m. in the Board Room 3365~